

OCDC Board Minutes For September 2022 Meeting

Date: 9/29/22 **Minutes Taken By:** Scott Louis

Members Present: Rosa Jaeger, Jessica Filler, Scott Louis, Samson Boutchee, Katie Big Eagle, Darren Larson, Kelly Hansen

Guests: Alicia Sevier (Parent)

Staff Present: Sue Glodt, Pat Hoffman, Kim Leiferman

Call to Order at: 11:59 am **Quorum established:** 11:59 am

1. **Approval of Agenda:** Sue requests to add Board Member Resignation and Open Board Position to New Business. Jessica motions to approve agenda with additions, Samson 2nds. Motion carries.
2. **Announcements/Information:**
 - a. 2022-23 Meeting Schedule - Sue reviewed new calendar dates for meetings.
 - b. October meeting is earlier than normal - Highlighted Oct meeting date for reference.
 - c. ACF-IM-HS-22-06 - Sue reviewed information memorandum that addressed strategies for hiring and retaining staff.
3. **Consent Agenda**
 - a. Minutes
 - b. EHS Monthly Reports
 - c. Meals and Snacks
 - d. Financials
 - e. Credit Card Statement

Kelly motions to approve Consent Agenda, Samson 2nds. Motion carries.
4. **Policy Council Report:** Katie reported that introductions were made to oncoming board members and formed committees for this year. Elected new officers.
5. **Old Business:**
 - a. Jones Co. Playground: Sue reported \$183,868 grant was received to update playground. Kim shared bid information and plans. Brosz helped with development of project and assisted with bid opening. Anderson Contractors and Sharpe Enterprises submitted bids for site work. Midwest Playscapes and Dakota Playground issued bids for equipment. Sharpe Enterprises and Dakota Playground were low bids and are recommended for approval. Money left over from vehicles sold this summer will be used for any increased and/or unexpected costs. Jessica motions to approve bid from Sharpe Enterprises, Darin 2nds. Motion carries. Samson motions to approve bid from Dakota Playground, Kelly 2nds. Motion carries.
6. **New Business:**
 - a. Annual Report: Sue reviewed Annual Report included in Board packets. Jessica motions to approve Annual Report. Kelly 2nds. Motion carries.
 - b. Program Information Reports (PIR) Head Start and Early Head Start: Sue reviewed reports in Board packet. Highlighted medical treatment progression, dental care information. Samson motions to accept PIR Reports. Jessica 2nds. Motion carries.

- c. Family Outcome Data: Sue reviewed data and highlighted some information on goals set and achieved. Jessica motions to accept Family Outcome Data. Kelly 2nds. Motion carries.
- d. Recommendation for Hire: Katrina Smith for Teacher Assistant - Sue shared information about recommendation. Jessica motions to approve recommendation for hire of Katrina Smith as a Teacher Assistant. Samson 2nds. Motions carries.
- e. Renewal of Board Terms for Jessica, Rosa, and Tami: Sue shared info on terms. Samson motions to approve renewal of terms for Jessica, Rosa, and Tami for Oct. 2022-Sept. 2025. Kelly 2nds. Motion carries.
- f. Election of Officers for 22-23 Program Year: Jessica motions to nominate Rosa for President. Samson 2nds nomination. Motion carries. Jessica motions to nominate Scott as Secretary. Kelly 2nds. Motion carries. Samson motions to nominate Jessica as Vice Chair, Kelly 2nds. Motion carries.
- g. Technology Updates: Servers - Quote from RTI of \$13,518 for new servers, supplies and installation, due to end of life of current servers. Individual server price is \$4,714.35. Jessica motions to approve purchase. Darrin 2nd. Motion carries.
- h. Board Member Resignation: Lorrie Esmay- Jessica motions to accept resignation of Lorrie Esmay. Kelly 2nds. Motions carries.
- i. Open Board Position: David Colberg is new superintendent in Jones County. Sue was asked to check with him to see if he would be interested in the open board position.

7. Training - Program Governance and Program Management (Includes Designation Renewal):
Sue shared information regarding the performance standards and services in the areas of Program Governance and Program Management.

Meeting adjourned- Jessica motions to adjourn at 12:37 pm. Samson 2nds. Motion carries.

Next Meeting- Thursday, Oct. 20, 2022 @ OCDC. Lunch 11:30am, Business Meeting 12:00 pm